

**Allegan District Library
Board of Trustees Meeting
June 20, 2023**

Call to Order: The regular monthly board meeting was called to order by Trustee Buese at 6:00 PM.

Trustees present: Sue Buese, President
Judi McCall, Vice President
Peter Savage, Treasurer
MartyRose McLeod, Secretary
Michael Kiella, Trustee
Carol Doeringer, Trustee
Jen Conrad, Trustee

Also present: Pam Armstrong, Director
Devin Erlandson, Assistant Director
Casey Walle, Administrative Assistant

Pledge: The Pledge of Allegiance was recited.

Corrections/additions to the agenda, excusing of absences: None.

Motion: Trustee McCall moved to accept the agenda as published, Trustee McLeod support. All in favor, passed.

Verification of Quorum: Quorum is present.

1. Consent Agenda:

Motion: Trustee Savage moved to accept the Consent Agenda, Trustee McCall support. All in favor, passed.

Public Comment: None.

Budget Hearing:

Motion: Trustee McLeod moved to open the Budget Hearing, Trustee Doeringer support. All in favor, passed. Discussion.

Notice of Budget Hearing was posted in the newspaper for interested community members. No members of the public were present.

Motion: Trustee Kiella moved to close the Budget Hearing, Trustee Savage support. All in favor, passed.

Action on Committee Reports:

1. Budget and Finance Committee -- Approval of 2023-2024 Operating Budget:

Trustee Savage presented the Operating Budget for Fiscal Year 2023-2024.

Motion: Trustee McCall moved to approve the Operating Budget for Fiscal Year 2023-2024, Trustee Kiella support. Roll Call vote: Trustee Kiella- Aye, Trustee McCall- Aye, Trustee Conrad - Aye, Trustee McLeod- Aye, Trustee Savage- Aye, Trustee Doeringer- Aye, Trustee Buese- Aye. Motion passed.

2. Budget and Finance Committee -- Amend 2022-2023 Operating Budget: Trustee Savage presented the Amendments to the Operating Budget for Fiscal Year 2022-2023.

Motion: Trustee Kiella moved to accept the Amended 2022-2023 Operating Budget, Trustee Doeringer support. Roll Call vote: Trustee Kiella- Aye, Trustee McCall- Aye, Trustee Conrad - Aye, Trustee McLeod- Aye, Trustee Savage- Aye, Trustee Doeringer- Aye, Trustee Buese- Aye. Motion passed.

3. Budget and Finance Committee -- Investment Proposal: Trustee Savage presented an investment proposal for a two-year CD. Discussion.

Motion: Trustee Savage moved to accept the Investment Proposal, Trustee McLeod support. All in favor, passed.

Action on bills to be paid:

Motion: Trustee Savage moved to pay the May bills and payroll in the amount of \$82,704.48, Trustee McCall support. All in favor, passed.

Communications: An email was received from City Manager Joel Dye. Discussion.

Old Business: None.

New Business:

1. Library of Michigan Public Library Trustee Ethics Statement – Trustee Buese reviewed the ethics statement provided by the Library of Michigan. Discussion.

Board Member Comments:

Trustee Buese shared that she is impressed by the level of training that the staff is engaged in, and that she appreciates the reports included in the board packets. Trustee Doeringer agreed and added that a report from Cataloger Cristi highlights the depth of knowledge needed to perform the job. Director Armstrong praised Cristi for her drive and dedication to adding records

and correcting past records to the catalog. Trustee Savage praised the narrative retelling of programs in the Director's Report. Trustee McCall spoke to the hustle and bustle of the programming lineup for summer.

Closed Session:

1. Director Armstrong requested that the Board move into a Closed Session.
2. Trustee Buese moved to go into Closed Session. Roll call vote: Trustee Kiella- Aye, Trustee McCall- Aye, Trustee Conrad - Aye, Trustee McLeod- Aye, Trustee Savage- Aye, Trustee Doeringer- Aye, Trustee Buese- Aye. Motion passed. Closed Session began at 6:20 PM.
3. Return to open meeting 6:30 PM.
4. Trustee Doeringer moved to accept the Director Evaluation, minutes of the closed session, and adjourn the meeting, Trustee McLeod support. All in favor, adjourned at 6:35 PM.

Next regular board meeting is July 18, 2023

Casey Walle,

Administrative Assistant